

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Agenda

June 8, 2018

A121

9:00 AM - 11:00 AM

MINUTES

Members

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services
- James Zavas, Controller
- Alan Price, Dean Educational Programs
- Dan Watkins, Director of Technology
- Liz Auchincloss, Technology Services Specialist
- Mike Gonella, Instructor and Chair
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator **not present**
- Caesar Perfecto, Assistant Controller
- Student Representative **not present**
- Student Representative **not present**
- Lisa Saunders, Accountant (non voting)
- Alexandra Thierjung, Administrative Assistant IIC (minutes) (non voting)

1. Review Notes on the Minutes of April 6, 2018 (BRAC folders is now on Team Drive)
2. New Assistant Controller Introduction
3. New Funding Formula Update
 - a. **In process of approval - July 1 implementation**
4. Total Budget, Overall Budget, Updated Projections
 - a. **Overview:**
 - 5,600,000 18-19 Tentative Budget Deficit as of 6/5/18
 - 500,000 Increase in State Apportionment funding included in Projections, not included in 18-19 Tentative Budget
 - 270,000 Increase in FTES generated revenues, not included in Projections
 - 200,000 Hourly reduction included in Projections, not included in 18-19 Tentative Budget
 - 500,000 Ed Programs efficiency savings included in Projections, not included in 18-19 Tentative Budget
 - 1,325,000 WRAP savings included in Projections, to be obtained during the year of 18-19
 - 3,345,000 18-19 Projected Deficit from 9/15/17
 - 3,345,000 18-19 Projected Deficit from 9/15/17
 - 37,540 19-20 Projected Surplus from 9/15/17
 - b. **ACTION ITEM:** Liz requested the “frozen” list. a list of all positions that are unfulfilled (not the wrap list but all staff and faculty positions open).

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- c.
- 5. Miscellaneous Budget Items
 - a. Reviewed departmental tentative budgets 18-19 spreadsheet
 - b. ACTION ITEM: group requested analysis of summer sessions and cost benefit analysis against when we operated with summer closed. What is the FTES? And include analysis one session versus two session. Include Food and facilities operating costs etc.
 - i. Idea of closing during summer or being 10 month employees.
 - ii. Certain groups benefit with summer session such as dual enrollment
- 6. Review BRAC Spreadsheet (Department Summary of Changes)
 - a. Reviewed further budget requests to budgets that were already revised, and discussed what is mission critical.
 - b. HR budget correction approved.
 - c. ACTION ITEM: Journalism student travel. Need to meet with Patricia Stark. Why cover expenses for these student conferences and not others. Budget was reduced and she wants the same as prior year. Alex will offer her the next two summer meeting dates to choose from.
 - d. ACTION ITEM: James to determine separating out The Channels and Journalism budget

Summer BRAC meeting Schedule:

6/8/18 May Revise, Total Budget, Overall Budget
7/13/18 Equipment and Construction Budget plus Priscilla Reader Budget 9am: https://docs.google.com/document/d/130D7toJnAWAS8Arr7ApZ9CSzSxdOmVbiei8tjL9pltg/edit?usp=sharing
8/10/18 Categorical Budgets