

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

**January 21, 2000
12:30 to 5:00 PM
SS240E**

MINUTES

PRESENT: J. Friedlander, B. Hamre, B. Fahnestock, L. Fairly, K. McLellan, S. Ehrlich, Acting Vice President, Human Resources, J. Lynn, T. Garey, L. Rose, K. Hanna and J. Kruidenier

1. Call to Order

The meeting was called to order at 12:40 PM by chairperson Jack Friedlander.

2. Approval of Minutes

The minutes of the November 30, 1999 meeting were distributed to the council. They will be acted upon at the next meeting.

3. Announcements

3.1 Dr. Friedlander introduced Sue Ehrlich who will act as interim Vice President of Human Resources during the college's search for a person to fill the position created by the retirement of Dan Oroz. The council in turn introduced themselves to Ms. Ehrlich.

3.2 The enrollment update for credit classes was reported by Jack Friedlander. As of January 20th, the enrollment in credit classes was 11,800 students which is 527 higher than this time last year. This represents, to date, a 4.6% increase in growth. This number does not include the high school students. It is anticipated that there will be over 13,000 students enrolled for spring 2000 semester.

Vice President Lynda Fairly reported that continuing education is very strong in non-credit enrollment. They are ahead approximately 70 FTES at this point from summer and fall of 1999. Dr.

Friedlander remarked that the college is on target to exceed its FTES CAP.

Associate Vice President of Information Resources, Bill Hamre, added that based on the P-1 report submitted to the State on January 17th, all of the enrollment growth was reached and would be funded. At the end of February, we will know if receive more FTES above our normal growth CAP and also whether we're eligible for Basic Skills funding. If we are over CAP, we should receive one-time revenue for the over-CAP FTES. There is a maximum or Basic Skills limit of \$180,000. It has declined over the last couple of years. The amount is in flex depending upon the growth or non-growth of other districts.

3.3 Karolyn Hanna announced the arrival of her new adorable granddaughter.

4. Agenda items for CPC in Spring 2000

4.1 Plans for administration reorganization

4.2 Allocation of 2000-2001 Partnership For Excellence (PFE) Funds

Dr. Friedlander announced that the solicitation of proposals for PFE funds would go forward. He reported that Dr. MacDougall has indicated that the governor's initial budget for the college is estimated at \$250,000, although it is anticipated that the amount of funds will increase. The college will not know its final allocation of PFE funds until July.

It is estimated that between \$250,000 and \$500,000 will be available to support proposals that will contribute to the attainment of the goals and objectives in the College Plan. The proposals should be ranked and then funded when the college is notified of the amount of dollars for PFE it will receive from the state.

Academic Senate President Lana Rose discussed the timeline for the solicitation of proposals and the review by the workgroups and submission to the various committees.

Lynda Fairly indicated that 19.6% of the funding, minus college-wide funding off the top, would be allotted to continuing education. She will submit requests so she can present them in mid-April.

M/S [Kruidenier/Rose] to rank the three 20's individually to keep them in their present ranking.

The motion carried and the ranking proceeded. (*Final ranking attached*)

5. Other Items

- 5.1 Dr. Friedlander reiterated that the council agreed to meet January 21st to work on the strategies to achieve the goals and objectives of the College Plan. The objective would be to have a ranking of the next round of PFE funds so that those funds will be available to be dispersed in the fall. There was a discussion of using the proposals received to date and invite proposals for items not previously addressed and whether or not work groups will be utilized for making these proposals. The council will identify specific needs for which no proposals were submitted or, to clarify proposals previously submitted.

6. Adjournment

- 6.1 The meeting was adjourned at 4:20 p.m.

Dr. Friedlander raised the question of whether CPC should wait until the rankings are completed in May and then have the Study Abroad and Work Experience Coordinator position ranked, or should it determine if the other groups, in addition to the Academic Senate, are willing to support this position in advance of the ranking in May. If so, it would have to be submitted to CPC for a vote at the February 16 meeting of CPC. If approved, the search to fill that position would begin in time to fill the position by July 1, 2000. Dr. Friedlander outlined the job description and discussed options for funding this position. One option is that we wait until May to see how it is ranked and then go out for a search. The downside of this option is that it will be too late to conduct a meaningful search for a position that starts on July 1. An alternative option is to review this request with the Student Advisory Committee and any other groups that need to be consulted to see if they support allocating 2000-2001 PFE funds to support this position in advance of the May ranking.

Associate Vice President of Student Services Keith McLellan felt that any dollars that were to be committed without going through the various committees would be inappropriate. Dr. Friedlander suggested that Mr. McLellan, as liaison to the Student Services Advisory Committee, bring a recommendation from that group to CPC.

A lengthy discussion pursued as to the appropriateness of ranking an item out of order from a prior year's request.

Tom Garey spoke to the pinnacle of excellence that the Study Abroad Program has enjoyed and the investment the college has made in this program as a priority and the recognition this program has received.

McLellan enumerated various programs and/or cancelled positions that would be just as worthy of being supported by the PFE funds.

Dr. Friedlander reiterated the council's options of having the Study Abroad/Work Experience position evaluated and ranked along with the other proposals or to ask the various consultative bodies to review this position to determine whether they are willing to have it voted out of order in advance of the other projects.

It was agreed by Keith McLellan and CPC that the council would proceed by having the position reviewed by a special meeting of the Student Services Advisory Committee on February 3rd at 2:00 PM

6. Process for Allocating 2000-2001 PFE Funds

Dr. Friedlander reviewed a proposed process and timeline for soliciting, reviewing and ranking proposals requesting funds to support the goals and objectives in the College Plan. Dr. Friedlander noted that he would incorporate the suggestions made by members of the council into the memo he will send to the college community.

7. College Plan for 1999-2002

7.1 Dr. Friedlander stated that CPC needs to take action on how to achieve the goals and objectives in the College Plan. Ideas were offered on how best to utilize time and organize groups. Members of CPC will be assigned responsibility for coordinating the development and implementation of each of the objectives in the College Plan. Dr. Friedlander said he would remind members of the objectives they were responsible for coordinating. A template was provided in the agenda to format these plans. Dr. Friedlander agreed to provide members of the Council with an example for using the template.

8. Adjournment

8.1 The meeting was adjourned by chairperson Jack Friedlander.